

LAMBETH ART ASSOCIATION – RULES FOR SUBMISSION 2024

GENERAL: All work must be **original** (no reproductions allowed) and may be in any fine art medium (excepting photographs) or a composition of media (including photographs as part of the compositions) known as collage or mixed media. All work must be **completed** (dry and properly framed or wrapped as described below).

3-D art and video/animation or installations are not allowed, as the space does not accommodate these art forms.

Work displayed in prior LAA shows is not eligible to be submitted.

Only works listed on the Submission Form may be exhibited in the show –
NO SUBSTITUTIONS PERMITTED.

Submission forms must be typed or printed.

Give your submission forms and submission payment to the submissions convener Mary Lou Ross at the March 25, 2024 meeting. They can also be mailed by post or delivered by hand to Mary Lou Ross (no email or e-transfer). They should be in her hands on or before April 20, 2024, payment included.

Postal Address: Mary Lou Ross, 825 Grenfell Drive, London, ON, N5X 2C9.

Important! Make a copy for yourself, and give this copy to the receiving convenor Kelly Millard when you bring in your paintings for the show.

As not all works can be accommodated on the exhibit floor on opening, works listed as reserve on the submission form will be held in reserve until they can be accommodated on the exhibit floor. Please note that reserved works are brought to the exhibit floor based on factors including size of space available, and may not be brought out in the order listed by the artist.

For all work, a **white card** (1 ¼ " x 3", or business size) must be **attached to the back** of each work, indicating the title, the artist, the medium, and the price. Please keep titles as short as you can so display labels can be more easily read.

Works that are not properly assembled or labeled as per instructions provided will not be accepted.

Diptychs or triptychs (2 or 3 paintings that should hang together and are sold as one painting) are discouraged as they are next to impossible to hang.

Only completed (i.e. **dry**) works should be submitted. Works that are still wet can be damaged or may damage another member's work.

Time of submitting work: Wednesday, May1, 2024 from 6-7:30pm, and Thursday, May 2, 2024 from 9-10:30 am.

Location: Lambeth United Church, Lambeth.

FRAMED WORK: \$4.00 each

Framed entries have an external or internal frame and are ready to hang. Stretched canvas has an internal frame and is considered framed.

A total of **10** framed entries are allowed, 5 to be put on display and the rest put in reserve.

Measurement is the area measured in square inches (length x width, e.g. 18"x24"= 432 sq.in.) **as measured on the outside of the frame.**

Up to 432 sq. in. when framed counts as 1 entry.

Over 432 sq. in. up to 864 sq. in. when framed counts as 2 entries (*).

Over 864 sq. in. up to 1200 sq. in. when framed counts as 3 entries ().**

Over 1200 sq. in. when framed counts as 4 entries (*) and must be accompanied by a display easel which is sturdy enough to support the painting.**

INDICATE ANY OVERSIZED WORK ON YOUR SUBMISSIONS SHEET, and mark off the correct entry spaces per work.

All frames must be stable and framed entries **must have picture wire attached with D rings** as this is the only method our hanging system will accommodate.

Calculate the amount you owe and enter this on your submission sheet. If you submit both framed and matted work add the total of the matted work on the framed submissions sheet.

UNFRAMED WORK: \$2.00 each

Unframed work (not ready to hang) must be displayed in Crystal Clear bags or similar product.

A total of **10 (ten)** unframed entries are allowed, 7 to be put on display and the rest put in reserve.

The maximum size permitted (including mat) is **432 sq. in. (i.e. length x width, e.g. 18"x24"= 432 sq. in.)** as anything larger exceeds the capacity of the stands.

Unframed/matted work is work that is not ready to be hung and does not have an internal or external frame. Stretched canvas is considered to have an internal frame and is considered framed work.

Calculate the amount you owe and enter this on your submission sheet.

Working at the Show

We have a large show (we expect approximately 800 works) and it is dependent for its success on all of our members volunteering. Over the three days of the show, approximately 270 volunteer shifts must be covered.

Fortunately, we have a large membership and expect that all able participants will help. Sign-up sheets for volunteer shifts will be available at the January, February and (if necessary) March meeting. **Any member exhibiting work should sign up for a minimum of 5 time slots. Members showing larger numbers of works are strongly encouraged to increase their commitment depending on the number of works entered (e.g. members submitting 5-10 works should consider 5-10 slots.)** Members not submitting work and honorary members are welcomed and encouraged to sign up for shifts.

Members who are planning to exhibit work but know that they will be unable to attend the show in person due to work or travel commitments should contact the Show Convener or one of the area conveners to ensure that your commitment to the show can be fulfilled in activities prior to the show weekend.

Please help the conveners by signing up early so that we know all of our shifts are covered.

Show Invitations

We will have regular sized invitations for mailing and handing out. Members will also receive an invitation for emailing.

Tea Room

Members are requested to use the tea room to get coffee and tea and **not** to use the kitchen area (as this can result in additional cost to us and creates congestion for those working in the tea room.)

Awards

There will be 15 Judge's Choice ribbons awarded. Judge's Choice selections up to \$500 will be entered in a draw, and the drawn piece will be the Raffle Painting, and will be used for the following year's invitations.

Awards will be for framed displayed paintings only. (Pieces in reserve are not part of the judging.)

Entry Fees, Commission, Members Discounts, and H.S.T. on your work:

The entry fee is \$4 per framed painting and \$2 per unframed work.

A 12% commission on each sale goes to LAA.

Members are responsible for the security of their own paintings, and you are strongly encouraged to protect your work by inserting large enough and neatly cut cardboard in between submitted pieces. The Church and LAA are not responsible for any loss or damage.

Members receive a 10% discount on purchases; **it is the member's responsibility to claim this benefit at the time of purchase. No post purchase adjustments will be made.**

Please remember that artists are responsible for paying their own HST; the Lambeth Art Association does not collect any taxes, so be sure to incorporate the tax into your pricing if this applies to you.